



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائٹم اسلامى لائف انشورنس لمیٹید
Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

July 19, 2020

Office Order No.: 127-2020

For the greater interest of the Company, Mr. Arifur Rahman Nayan (1821), Assistant Officer (F/A), Chattogram Corp. Zone-03 is hereby deputed to IT Dept., Teknaf FPR Centre, Cox's Bazar Zone-01.


Mr. Arifur Rahman Nayan is advised to report his joining to the Incharge, Teknaf FPR Centre, Cox's Bazar Zone-01 by 21-07-2020 with a copy to the Administration Dept., Head Office, Dhaka.

Mr. Mohammad Ahsan Ullah (0856), Senior Officer (U/W), Ukhia FPR Centre is hereby advised to sit and work at Teknaf FPR Centre, Cox's Bazar Zone-01 for 02 (Two) day(s) in a week in addition to his existing duties.

The working days at above Office, will be settled by the respective Office incharges.

TA/DA allowance as per rules of the Company is admissible to Mr. Mohammad Ahsan Ullah.

The additional responsibility of Mr. Mohammad Ahsan Ullah shall come into force with immediate effect and shall remain valid until further order.


Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Mohammad Ahsan Ullah (0856), Senior Officer
- Mr. Arifur Rahman Nayan (1821), Assistant Officer

আর্থিক নিরাপত্তার সেতুবন্ধন

প্রধান কার্যালয় : গাউছে পাক ভবন (১৪ তলা), ২৮/জি/১ টয়েনবি সার্কুলার রোড, মতিঝিল বাণিজ্যিক এলাকা, ঢাকা-১০০০।



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Mahmudur Rahman Talukder
Senior Vice President (Admin)

- Mr. Mohammad Ahsan Ullah (0856), Senior Officer
- Mr. Arifur Rahman Nayan (1821), Assistant Officer

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CFO.
3. The DMD & CS.
4. The DMD (Dev.) & Incharge, Dev. Admin Dept.
5. The SEVP & Incharge, Administration Dept.
6. The EVP & Incharge, U/W Dept.
7. The EVP & Incharge I/A Dept.
8. The SVP, Finance & Accounts Dept.
9. Master file
10. Office Order file
11. Personal file.
1. The Assistant Managing Director (Dev.) & Incharge, Chattogram Corp. Zone-03 & Cox's Bazar Zone.
2. The J EVP (PRT) & Incharge, Cox's Bazar Zone-01.
3. The Incharge, Respective Offices.

আর্থিক নিরাপত্তার সেতুবন্ধন

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